



**REGENCY NEM**  
INSURANCE GHANA LIMITED

65 Patrice Lumumba Road. Airport Residential Area  
P. O. Box CT 6342 Cantonments, Accra Tel: +233-21-778106, Fax+233-21-782871

**MARINE CARGO CLAIM FORM**

**Insured's Details**

Name of insured.....  
Contact person.....  
Policy No.....  
Postal address.....

**Transit Details**

State in detail the nature of the loss/destruction/damage.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

Date of incident:.....

**Date the insured's have knowledge of the incident.....**

**Cargo Loss Details**

List of Goods Lost /Damaged/Stolen or Destroyed	Amount Claimed
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....

Please confirm that you have written to the shipping company/carrier holding  
.....

How were the goods packed or protected?  
.....

Where can the goods be inspected?  
.....

Please confirm that you have written to the shipping company/carrier holding them responsible for the loss (Kindly attach copy of this correspondence) Yes/ No

Voyage from..... To.....

Name of carrier  
.....

Mode of transport  
.....

Consignee Name  
.....

Address.....

Date of despatch .....Date of arrival .....

**State in detail the nature of loss/destruction/damage**

.....  
.....  
.....  
.....  
.....  
.....  
.....

**Declaration and Authorisation**

The information and answers given above are true, correct and complete in every detail.  
I/we understand the claim may be refused if information is not true or is withheld.

Date.....

.....

Signature of Insured

- To assist us to quickly process your claim please include (where applicable) the following documents:
- Copy of consignment note/ bill of lading/ delivery note including terms and conditions on reverse
  - Copy of letter of demand sent to the carrier/ shipper
  - Repair quote if goods are repairable
  - Copy of commercial invoice for goods while in transit
  - Copy of certificate of insurance
  - Packing slip
  - Pictures of the damage