



**REGENCY ALLIANCE INSURANCE LIMITED**  
**65 Patrice Lumumba Road. Airport Residential Area**  
**P. O. Box CT 6342 Cantonments, Accra Tel: +233-302-778106, Fax+233-302-782871**

**APPLICATION FOR BOND**

1. Name and address of the Applicant.....
2. Location of Office (House No.).....Telephone No.....
3. Name and Address of Consultant.....
4. Name and Address of Applicant's Client.....
5. Full description of Contract and Works to be carried out.....
6. Location of Works.....
7. Total Contract Value.....
8. Commencement and Completion dates of Contract.....
9. Date of Establishment of Company.....
10. Has any Director or Partner ever been bankrupt or compounded with his Creditors?.....
11. Has the Company ever experienced any difficulty in completing any contract?.....  
If yes, please give full details.....
12. Please provide full details of your experience in this type of contract (copies of completion certificates to be attached).....
13. Type of bond required.....
14. Amount of Bond.....
15. Duration and effective date.....
16. Name of Applicant's Bankers.....
17. Please indicate if company has enough funds to start project or will work with a Bank Loan. State Values.....
18. Have you ever proposed for or been under any bond?.....
19. If Yes, please give details as follows:

Surety	Type of Bond	Value of Bond	Name of Project

20. Has any proposal ever been refused?.....
21. If yes, please give reasons.....
22. Have you ever had a contract terminated by your client?.....  
If yes, please give reasons.....
23. Is the bond the only security to be taken in respect of this contract?.....  
If no, please give name of other surety and corresponding value(s) of Bond(s).....
24. Indicate all contracts currently at hand: (Copies of Progress Report to be attached)

- Client
- Nature of work
- Value
- Commencement date

Client	Nature of Work	Value	Commencement Date	Completion Date

25. Name of Applicant's representative who will be signatory to the bond.....  
 .....
26. State principal contracts completed over the past five years (copies of completion certificates to be attached)

Client	Nature of Work	Value of contract	Commencement Date	Scheduled Completion date	Actual Completion Date

27. What other contracts are currently tendered for and yet to be awarded? Please state person/body for whom contract is to be undertaken and nature of works to be done.....  
 .....  
 .....

28. Please attach list of
- (i) Equipment owned by you for use in connection with this project:
  - (ii) Equipment you intend purchasing for this contract showing:
    - a) Item
    - b) Description, Size, Capacity etc
    - c) Condition
    - d) Age
    - e) Value

29. Free assets to be provided as collateral to the Bond (only landed property acceptable for all bonds except Bid Bonds under GHC500.00)

30. (Bid Bonds only) Indicate Collateral Security to be used if Performance Bond will be required

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 Please Note: Other things to be provided:

- a) A copy of contract signed with applicant's client
- b) Audited accounts for the past three years
- c) Counter Indemnity
- d) Valuation report on property being offered as Counter Indemnity
- e) Evidence of ownership of property offered as Counter Indemnity
- f) Contractor's All Risks Policy
- g) List of the Management and Technical Staff showing their qualifications and experience

**Declaration:**

I/We hereby certify that the above statements represent the true position at the date  
 shown in accordance with the information made available to me/us.

Date.....

Signature of Proposer.....